

### **A - SURPLUS FROM CLUB RACES**

One third of the surplus from each of our three races (Burnham Beeches Half Marathon/10k, Cliveden and Beaconsfield 5) will be donated to a local charity/charities. The choice of charity will be at the discretion of the incumbent Race Director. The charity will be selected one month in advance of the race and will be publicised with the race.

### **B - MEMBERS RAISING MONEY FOR CHARITY BY RUNNING A RACE**

Members are invited to apply for a share of the charity pot by running a race and raising money for the charity of their choice. This will be a minimum of £500 with the actual amount dependent on the number of applicants and the pot available. (if the number of applicants exceeds the size of the pot divided by £500, a ballot will take place). The event must be a Half Marathon, Marathon or Ultra. If funding is allocated but the event or charity changes this must be notified to the Committee using the email [sasadaburnhamjogs@gmail.com](mailto:sasadaburnhamjogs@gmail.com). Members can have an official charity place or raise money for their chosen charity via JustGiving (or equivalent). If the charity is unregistered the donation will be subject to Committee approval.

### **C - MEMBERS NOMINATED LOCATE CHARITY**

Members are invited to apply for a share of the charity pot by nominating a local charity. Members may nominate a local charity with which they have a personal involvement or connection. The charity must be located or have a branch office within the catchment area of Burnham Joggers.

### **How will the amounts to be donated be calculated?**

Option A - The amount to be allocated will be one third of the surplus from each Race.  
Options B and C - The Treasurer will advise the allocation for each based on the cash surplus of the preceding year and maintaining a suitable level of cash reserves for the future. The donation announcement will be made in December after the annual AGM where the previous year's accounts are agreed. If funds allow, there will be a secondary donation announcement in June (following the same criteria).

### **Who can request a charity donation?**

You must be a paid-up current member and have been a member for at least one year. You must have been active within the Club as a volunteer, assisting with at least one event in the last twelve months. Members may make one application for Option B and one application for Option C in each donation period.

## **2019 PROCEDURE**

To apply complete the Option B or C section on the attached form and email it to Paul Sasada: [sasadaburnhamjogs@gmail.com](mailto:sasadaburnhamjogs@gmail.com) by 9th December 2019. Don't change the format of this file and please complete all boxes. Paul will publish the file of requests received to all members by 14th December 2019 so members can check their requests have been registered—leaving time to amend errors and omissions. The committee will review applications and confirm by 21st December 2019 which requests have been successful. If successful, the member will be notified of the amount their charity will receive. By 31st December 2019 the member will need to send evidence of their JustGiving (or equivalent) charity page to Paul Sasada. The member will need to have placed a valid claim for the use of their part of the pot within six months or having been allocated it. If there is a second allocation of funds in 2020, the committee will publicise in due course and a similar process as described above will be used with the cut off dates communicated via email and on the website.